

Lake Penneesseewassee Watershed Protection Project, Phase II

Project #20240006

Final Report – December 31, 2025

Grantee: Oxford County Soil & Water Conservation
District (OCSWCD)

Grantee Contact: Michele Windsor

Start Date: January 2024

End Date: December 2025

Grant: Section 319



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Photos (from left to right): Private road project- Scout Lane, residential/driveway project- 21 Eagle Way, private road site- Dove Way

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I. PROJECT OVERVIEW

Project Purpose

The purpose of the Lake Penneesseewassee Watershed Protection Project, Phase II was to significantly reduce erosion and the export of sediment and phosphorus into the lake. Project goals included implementing of best management practices (BMPs) at 16 high and medium impact NPS sites identified in the Lake Penneesseewassee Watershed Protection Plan, and on at least 12 residential properties. The project was also intended to raise awareness about the need for lake protection through targeted outreach including workshops, newsletters, meetings, and more.

Project Highlights

This project succeeded in addressing NPS pollution through implementing BMPs throughout the watershed. Outreach efforts increased project participation and education about threats to water quality in Lake Penneesseewassee. **Successes of the project** include:

- Implementation of BMPs at eight high and medium-impact sites on private roads and driveways.
- Implementation of BMPs at ten residential NPS sites.
- Technical assistance provided for a total of 28 NPS sites including both residential properties and private road or driveway sites.
- A total of \$88,101.67 in matching funds was generated over the course of the project.
- Reduction of P inputs to Lake Penneesseewassee by an estimated 292.61 pounds per year.
- Two workshops held to educate watershed landowners about lake friendly landscaping, and gravel road maintenance practices.
- Two LAON newsletter articles updating 289 Lake Penneesseewassee residents about grant progress and providing education about watershed protection strategies.
- Informational booths at three festivals in downtown Norway highlighting LAON's work on Lake Penneesseewassee.

The Phase II Lake Penneesseewassee Watershed Protection Project kicked off in early 2024, with field work beginning in the spring. Key personnel included Sal Girifalco and Jim O'Brien of LAON, Michele Windsor of OCSWCD, Alex Wong of Maine DEP, and Jen Jespersen and Katie Goodwin of Ecological Instincts. Sal Girifalco, LAON President, kept in close contact with landowners who had identified NPS sites on their properties, working with Jim O'Brien, LAON Vice President, to set up site visits and provide technical assistance for interested landowners on residential properties, driveways, and roads. Additional technical assistance was provided by Katie Goodwin, Ecological Instincts Project Scientist, and Michele Windsor of Oxford County SWCD. Project staff worked with local contractor Shane Poland (The Poland Corporation) to provide recommendations for and install BMPs at road sites and larger NPS sites. Initial site visits were mostly conducted in year one of the project, with construction projects at a few larger NPS sites kicking off right as the project began.

Improvements at residential sites also began in year one, most of which included low-cost solutions like runoff diverters and ECM. LAON hired interns to help install BMPs at NPS sites, further reducing the cost to the landowners. The low cost of improvements at these sites meant that a portion of the budget intended for residential sites was available to be re-allocated toward construction for larger road and



A concrete bridge was installed on Scout Lane to replace a culvert that had washed out several times, causing massive inputs of sediment into the lake.

driveway projects, including a new site (Dove Way) where extreme rain events beginning in 2022 caused severe erosion in what was once a small drainage ditch.

Outreach was also conducted throughout the project, both in the form of targeted communication with landowners that had NPS sites on their properties, and general outreach to LAON members. Project updates were provided in annual LAON newsletters, and information about the project were provided at booths at three festivals in Norway. In summer 2025, two workshops were held by LAON and OCSWCD, one about lake-friendly landscaping including live staking, buffer planting, and erosion control practices, and another about maintaining gravel roads for erosion control and lake health.

While the goals for number of sites addressed overall were not quite met, the project successfully completed several large, high-impact sites that were contributing significant phosphorus inputs to Lake Pennesseewassee. A total of 292.61 pounds of phosphorus per year are estimated to have been prevented from washing into the lake, a large step in reducing the phosphorus load. Between the workshops, outreach efforts and recommendations provided to landowners that may be completed in the future, LAON and Lake Pennesseewassee watershed residents are well prepared to continue reducing NPS pollution in the future.

II. TASK SUMMARY

Task 1. Project Administration

The OCSWCD and Maine DEP signed a grant agreement outlining project roles, responsibilities, and funding arrangements. OCSWCD provided a copy of the Ecological Instincts sub-agreement to Maine DEP. OCSWCD tracked project progress, expenses and local match, and completed semi-annual progress reports. Ecological Instincts completed the final project report. OCSWCD provided locations and estimates of pollutant reductions (Pollutants Controlled Report (PCR)) to Maine DEP for each year of the project for all NPS abatement sites completed each year. OCSWCD and Ecological Instincts worked together to update the NPS Site Tracker spreadsheet from the Phase I 319 grant.

Task 2. Steering Committee

The Steering Committee met a total of three times during the grant period (July '24, March '25, and December '25). The committee consisted of the following individuals: Sal Girifalco (LAON), Jim O'Brien (LAON), Michele Windsor (OCSWCD), Jen Jespersen (Ecological Instincts), Katie Goodwin (Ecological Instincts), and Alex Wong (Maine DEP).

Task 3. Road BMPs

The goal of this task was to provide technical assistance and cost-sharing to address at least 16 high and medium impact sites identified in the 2019 watershed survey. Technical assistance was provided for ten road or driveway sites over the course of the project, and cost-sharing projects were completed at eight of

these sites. Though the goal for the total number of sites addressed was not met, the eight sites addressed included high-cost sites that were contributing large amounts of phosphorus to the lake. The total grant cost budgeted for this task was \$73,007, including \$58,770 for construction. Due to the scale and high cost of the projects that were completed, additional grant funds were diverted to this task, and a total of \$70,806.71 was spent on construction alone for road and driveway sites. A large amount of match was generated through landowner contributions at these sites. Table 1, below, provides a list of road or driveway projects completed as well as the grant funds and local match allocated to each NPS site. These sites also had a large impact on the phosphorus load to Lake Penneesseewassee, with an estimated reduction of 292.61 pounds of phosphorus/yr from addressing these sites.

Task 4. Residential BMPs

A total of 18 sites were visited on residential properties, resulting in cost share agreements and BMPs implemented at ten of these properties. The original work plan included \$10,990 in grant funding to address residential NPS sites, including \$8,400 in construction. Most of the residential projects involved low-cost solutions, and the grant contributed just \$1,902.79 to complete the nine residential projects, which generated \$2,454.96 in matching funds. Though the goal of providing 12 residential matching grants was not met, technical assistance and BMP recommendations were provided to eight landowners who did not install BMPs during the course of this project, many of whom plan to implement the recommendations in the future and will be targeted in future outreach. Before and after photos for these sites are provided in Appendix A.

Task 5. Technical Assistance

The goal for Task 5 was to provide watershed residents with technical assistance for at least 15 residential and private road sites. This goal was achieved, and technical assistance site visits were completed at a total of 28 sites throughout the project. This task also aimed to reduce soil loading by at least 5 tons/year by implementing BMPs. This goal was also achieved, as a reduction of soil loading by 344.27 tons/year was achieved through gravel road and driveway projects, with additional smaller loading reductions achieved by addressing residential sites.

Task 6. Education & Outreach

Education and outreach conducted as part of the Lake Penneesseewassee Phase II project included targeted outreach to landowners with NPS sites on their properties, articles in LAON newsletters, booths at three local festivals in Norway, and two workshops (Lake Friendly Landscaping, Camp Road Maintenance) held by LAON and OCSWCD. The Lake-Friendly Landscaping workshop, attended by 19 people, provided information about choosing and establishing native plants for shoreline buffers, living shoreline practices, and other erosion control practices for residential properties on the shoreline. The Camp Road Maintenance workshop, which 15 people attended, provided information about



Attendees learn about buffer planting and erosion control strategies at the Lake-Friendly Landscaping Workshop in August 2025

drainage and runoff management on roads, and the connection between gravel roads and water quality.

Task 7. Pollutant Load Reduction Estimates

Pollutants Controlled Reports (PCRs) were submitted in December 2024 and December 2025 for road and driveway BMP installations. A total of 344.27 tons of sediment and 292.61 pounds of phosphorus are estimated to have been prevented from entering Lake Penneesseewassee as a result of this project. A summary of pollutant load reductions by site is provided in Table 1 (below).

Table 1. Pollutant Load Reduction Estimates for road and driveway NPS Projects

Site Name	Sediment (tons/yr)	Phosphorus (pounds/yr)	Shoreline Protected (feet)
Holman Lane (7-17, 7-19*)	2.39	2.03	n/a
51 Holman Lane (7-18)	1.08	0.92	n/a
Scout Lane (7-16)	24.074	20.46	n/a
Dove Way (2-20)	286.56	243.57	n/a
Wood Duck Way & Shore Lane (8-5, 8-6)	10.50	8.92	n/a
21 Eagle Way (6-7)	6.76	5.74	n/a
Goose Way (3-30, 3-36)	12.48	10.60	n/a
Lark Way (7-13)	0.44	0.37	n/a
TOTAL	344.27	292.61	n/a

*Pollutant load reduction estimates for Holman Lane include reductions from 52 Holman Lane (7-19), a residential site that was being impacted by runoff from Holman Lane.

III. DELIVERABLES SUMMARY

1. A **sub-agreement** between OCSWCD and Ecological Instincts was signed on 3/5/2024 for Ecological Instincts to serve as the consulting Project Manager for the Phase II project. **Semi-annual Progress Reports** were provided to Maine DEP in April 2024, October 2024, and March 2025. The **Final Project Report** was provided to Maine DEP in December 2025.
2. **NPS Site Reports** for each of the eight completed NPS sites on roads or driveways were provided to Maine DEP via a shared online folder and by email.
3. The **NPS Site Tracker** for the Lake Penneesseewassee watershed was updated with information about sites completed over the course of the two-year Phase II project, and was provided to Maine DEP in December 2025.
4. A **summary of technical assistance** for both residential and road/driveway NPS sites was provided to Maine DEP in December 2025, along with attachments of before and after photos for the completed projects.
5. A **summary of residential matching grants** was provided to Maine DEP in December 2025.
6. Copies of key **education/outreach materials** were provided to Maine DEP throughout the project period. This included online posts advertising workshops, and newsletters that included project updates.
7. **Pollutants Controlled Reports** were submitted in December 2024 and 2025.

IV. PROJECT OUTCOMES

Major outcomes and accomplishments of the project include:

- ▶ A total of 18 **BMP installation projects** were completed
 - nine residential sites
 - six private road sites and two driveway sites.
- ▶ Eighteen (18) **residential site visits** and ten **non-residential technical assistance site visits** were completed.
- ▶ More than \$80,000 in **local matching funds** was contributed to the Phase II project.
- ▶ **Soil loss calculations** from eight road or driveway NPS sites prevented an estimated 344 tons of sediment from reaching Lake Penneesseewassee annually, as well as 293 pounds of phosphorus.
- ▶ Two **workshops** were organized to increase understanding about sources of phosphorus into Lake Penneesseewassee. These workshops included a lake-friendly landscaping workshop and a camp road maintenance workshop.
- ▶ Project updates were provided in two annual **newsletters** distributed by LAON to watershed residents, and at booths at three festivals in downtown Norway.

Despite not meeting goals for numbers of sites addressed, the Lake Penneesseewassee Phase II Watershed Protection Project was very successful in reducing the export of sediment and phosphorus to the lake. Many of the projects resolved significant erosion problems that were causing massive inputs of sediment and phosphorus to flow directly into Lake Penneesseewassee. Education and outreach activities also provided a foundation for further phosphorus loading reductions in the future.

Lessons Learned

- ▶ The Phase II Protection Project did an excellent job of reducing soil and phosphorus loading to Lake Penneesseewassee. This success was due in part to a focus on large, high-impact sites like Scout Lane and Dove Way that were having a disproportionate impact on the lake.
- ▶ Even with OCSWCD offering up to \$700 in residential matching grants, it was hard to convince property owners to commit to implementing BMPs, especially more expensive or labor-intensive BMPs. However, focusing less on residential NPS sites allowed more resources to go toward high-impact road sites, providing significant benefits to the lake.
- ▶ Multiple recommendations at residential sites were not completed due to landowner time constraints but may be completed in the future. Following up with these landowners in the future will be important to ensure that these sites are completed.
- ▶ LAON did an outstanding job of engaging their membership through various outreach efforts including newsletters, workshops, and fair booths. Having a local support system is critical for getting these projects completed.
- ▶ Having relationships with experienced local contractors who are certified in erosion control practices is important to providing useful and actionable recommendations, and to ensuring that BMPs will be installed correctly. Existing relationships with contractors were leveraged during the project.

V. SUMMARY OF TOTAL EXPENDITURES

The Lake Penneesseewassee Watershed Protection Project, Phase II funded 18 BMP Installation Projects throughout the Lake Penneesseewassee watershed. A large portion of this construction budget was spent on larger road and driveway NPS sites. Matching funds included:

- ▶ \$81,612.75 in construction match including labor and materials
- ▶ \$6,488.92 in other match (steering committee members, LAON, volunteers, etc.)

Table 4. Financial Summary for Georges Pond Watershed Protection Project, Phase I

	Federal NPS Grant	Local Match
Funds Originally Allocated	\$94,682.00	\$67,830.00
Funds Expensed	\$94,682.00	\$88,101.67
Funds Remaining	\$0	+\$20,271.67

A full list of matching funds is provided in Appendix A as well as the Match Certification Form (Appendix B).

APPENDIX A- List of Non-Federal Match for Lake Pennesseewassee Watershed Protection Project, Phase II

Name	Date	Hours Worked	Miles Driven	Cash Contributed	Equip/Supplies Contributed	Activity or Item	Comments <i>(Briefly describe, as needed)</i>	Labor Contribution	Miles @ \$0.5/mi	Total Match
Sal Girifalco	9/20/2023	1				Permits	Followup on USACE application Scout Lane	\$28.89	\$0.00	\$28.89
Jim O'Brien	9/20/2023	1				Permits	Followup on USACE application Scout Lane	\$28.89	\$0.00	\$28.89
Jim O'Brien	10/5/2023	0.25				Task 1- Project Administration	emails with Holman property owners and Shane Poland, excavator	\$7.22	\$0.00	\$7.22
Jim O'Brien	10/16/2023	1				Task 1- Project Administration	Stream Smart review of practices Scout Lane	\$28.89	\$0.00	\$28.89
Jim O'Brien	10/15/2023	1				Task 1- Project Administration	review endangered plant information for USACE approval Scout Lane	\$28.89	\$0.00	\$28.89
Jim O'Brien	10/17/2023	2.5	4			Site Visit: Assessment/Contractor/ check-out	Stream Smart measurements at Scout Lane site	\$72.23	\$1.84	\$74.07
Sal Girifalco	10/17/2023	2.5	13			Site Visit: Assessment/Contractor/ check-out	Stream Smart measurements at Scout Lane site	\$72.23	\$5.98	\$78.21
Alice Goodwin	10/17/2023	2.5	12			Site Visit: Assessment/Contractor/ check-out	Stream Smart measurements at Scout Lane site	\$72.23	\$5.52	\$77.75
Sal Girifalco	10/11/2023	2				Permits	Worked on USARE requirements for Scout Lane	\$57.78	\$0.00	\$57.78
Sal Girifalco	10/12/2023	2				Permits	Worked on USARE requirements for Scout Lane	\$57.78	\$0.00	\$57.78
Sal Girifalco	10/13/2023	2				Permits	Worked on USARE requirements for Scout Lane	\$57.78	\$0.00	\$57.78
Sal Girifalco	10/14/2023	3				Permits	Worked on USARE requirements for Scout Lane	\$86.67	\$0.00	\$86.67
Sal Girifalco	10/15/2023	1				Permits	Worked on USARE requirements for Scout Lane	\$28.89	\$0.00	\$28.89

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Sal Girifalco	10/16/2023	3				Permits	Worked on USARE requirements for Scout Lane	\$86.67	\$0.00	\$86.67
Alice Goodwin	10/18/2023	2				Permits	reviewed models and graphed Scout Lane elevations	\$57.78	\$0.00	\$57.78
Sal Girifalco	10/18/2023	5				Permits	worked on Stream Smart modeling for USACE submittal Scout Lane	\$144.45	\$0.00	\$144.45
Jim O'Brien	10/18/2023	4				Permits	reviewed models and graphed Scout Lane elevations	\$115.56	\$0.00	\$115.56
Jim O'Brien	10/23/2023	1.3				Permits	Set elevations and bottom of footers for ACE/DEP meeting Scout Lane	\$37.56	\$0.00	\$37.56
Sal Girifalco	10/23/2023	1.3				Permits	Set elevations and bottom of footers for ACE/DEP meeting Scout Lane	\$37.56	\$0.00	\$37.56
Alice Goodwin	10/23/2023	1.3				Permits	Set elevations and bottom of footers for ACE/DEP meeting Scout Lane	\$37.56	\$0.00	\$37.56
Jim O'Brien	10/24/2023	2.5	0.5			Permits	Meeting at Scout Lane site with USACE, MDEP, OCSWCD	\$72.23	\$0.23	\$72.46
Sal Girifalco	10/24/2023	2	13			Permits	Meeting at Scout Lane site with USACE, MDEP, OCSWCD	\$57.78	\$5.98	\$63.76
Sal Girifalco	11/1/2023	2	26			Task 3- BMP Installation at NPS Sites	finalize design on Holman	\$57.78	\$11.96	\$69.74
Sal Girifalco	11/27/2023	1	13			Task 3- BMP Installation at NPS Sites	Review road work on Holman Lane	\$28.89	\$5.98	\$34.87
Sal Girifalco	11/29/2023	1	13			Task 3- BMP Installation at NPS Sites	Review road work on Holman Lane	\$28.89	\$5.98	\$34.87
Sal Girifalco	11/15/2023	1	0			Task 3- BMP Installation at NPS Sites	Communicating with property owners	\$28.89	\$0.00	\$28.89
Sal Girifalco	2/13/2024	1	0			Task 3- BMP Installation at NPS Sites	Meeting with Dave Waddell DEP on Scout Lane	\$33.55	\$0.00	\$33.55
Jim O'Brien	2/13/2024	1	0			Task 3- BMP Installation at NPS Sites	Meeting with Dave Waddell DEP on Scout Lane	\$33.55	\$0.00	\$33.55

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Sal Girifalco	5/2/2024	2.5	20			Site Visit: Assessment/Contractor/ check-out	Reviewed NPS sites with Michele Windsor	\$83.88	\$10.00	\$93.88
Sal Girifalco	6/8/2025	2	4			Site Visit: Assessment/Contractor/ check-out	Met with Mike White to review impact from work done at Rob's	\$69.10	\$2.00	\$71.10
Jim O'Brien	6/9/2025	2	6			Site Visit: Assessment/Contractor/ check-out	Met with Mike White to review impact from work done at Rob's	\$71.10	\$3.00	\$74.10
Sal Girifalco	6/17/2025	1	0			Task 1- Project Administration	Review upcoming sites and budget	\$34.55	\$0.00	\$34.55
Jim O'Brien	6/17/2025	1	0			Task 1- Project Administration	Review upcoming sites and budget	\$35.55	\$0.00	\$35.55
Jim O'Brien	6/20/2025	2	4			Site Visit: Assessment/Contractor/ check-out	reviewed 5 RMG sites on Mallard and Wood Duck	\$69.10	\$2.00	\$71.10
Sal Girifalco	6/20/2025	2	8			Site Visit: Assessment/Contractor/ check-out	reviewed 5 RMG sites on Mallard and Wood Duck	\$71.10	\$4.00	\$75.10
Jim O'Brien	6/24/2024	3	10			Site Visit: Assessment/Contractor/ check-out	Walk Dove Way site with Roberta Hill	\$100.65	\$5.00	\$105.65
Sal Girifalco	6/24/2024	3	8			Site Visit: Assessment/Contractor/ check-out	Walk Dove Way site with Roberta Hill	\$100.65	\$4.00	\$104.65
Sal Girifalco	7/5/2024	1.5	12			Task 3- BMP Installation at NPS Sites	Reviewed final plans before delivery of bridge Scout Lane	\$50.33	\$6.00	\$56.33
								\$0.00	\$0.00	\$0.00
Sal Girifalco	7/6/2024	2	10			Task 3- BMP Installation at NPS Sites	Reviewed severe erosion site on Dove Way to+H29+H38	\$67.10	\$5.00	\$72.10
Shane Poland	7/6/2024	2	12			Task 3- BMP Installation at NPS Sites	Reviewed severe erosion site on Dove Way to identify solutions for inclusion in grant NPS site	\$67.10	\$6.00	\$73.10
Sal Girifalco	7/23/2024	3	18			Site Visit: Assessment/Contractor /check-out	Visited 7 RMG sites to update recommendations and schedule work	\$100.65	\$9.00	\$109.65

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Jon Jacobson	7/23/2024	3	12			Site Visit: Assessment/Contractor/ check-out	Visited 7 RMG sites to update recommendations and schedule work	\$100.65	\$6.00	\$106.65
Sal Girifalco	8/1/2024	3	8			Site Visit: Assessment/Contractor/ check-out	Evaluated water flow off Crockett Ridge Rd and impact on Dove Way in preparation for discussion with town	\$100.65	\$4.00	\$104.65
Jon Jacobson	8/1/2024	3	7			Site Visit: Assessment/Contractor/ check-out	Evaluated water flow off Crockett Ridge Rd and impact on Dove Way in preparation for discussion with town	\$100.65	\$3.50	\$104.15
Steve Zeeman	8/1/2024	3	8			Site Visit: Assessment/Contractor/ check-out	Evaluated water flow off Crockett Ridge Rd and impact on Dove Way in preparation for discussion with town	\$100.65	\$4.00	\$104.65
Jon Jacobson	8/2/2024	2	7			Site Visit: Assessment/Contractor/ check-out	met town officials on CRR to look at changing drainage to reduce impact on 28 Dove Way	\$67.10	\$3.50	\$70.60
Sal Girifalco	8/2/2024	2	8			Site Visit: Assessment/Contractor/ check-out	met town officials on CRR to look at changing drainage to reduce impact on 28 Dove Way	\$67.10	\$4.00	\$71.10
Jon Jacobson	8/6/2024	1.5	8			Misc. Volunteer Activities	met owner of 13 Wood Duck Way (Raymond) to discuss mitigation plans	\$50.33	\$4.00	\$54.33
Sal Girifalco	8/6/2024	1.5	10			Misc. Volunteer Activities	met owner of 13 Wood Duck Way (Raymond) to discuss mitigation plans	\$50.33	\$5.00	\$55.33
Jon Jacobson	8/24/2024	1	8			Misc. Volunteer Activities	surveyed 49 Cedarbrook Lane for mitigation ideas	\$33.55	\$4.00	\$37.55
Sal Girifalco	8/24/2024	1	8			Misc. Volunteer Activities	surveyed 49 Cedarbrook Lane for mitigation ideas	\$33.55	\$4.00	\$37.55
Jim O'Brien	8/25/2024	1.5	0			Misc. Volunteer Activities	updated match	\$50.33	\$0.00	\$50.33

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Jon Jacobson	8/27/2024	2.5	9			Misc. Volunteer Activities	spread ECM on two sites Wood Duck Lane	\$83.88	\$4.50	\$88.38
Sal Girifalco	8/27/2024	2	10			Misc. Volunteer Activities	spread ECM on two sites Wood Duck Lane	\$67.10	\$5.00	\$72.10
Jim O'Brien	8/27/2024	2	20		\$66.00	Misc. Volunteer Activities	deliver ECM on two sites Wood Duck Lane	\$67.10	\$10.00	\$143.10
Jon Jacobson	8/30/2024	3	6			Misc. Volunteer Activities	met with land owners along CRR to assess drainage alternatives to reduce impact on 28 Dove Way	\$100.65	\$3.00	\$103.65
Sal Girifalco	8/30/2024	3	5			Task 1- Project Administration	met with land owners along CRR to assess drainage alternatives to reduce impact on 28 Dove Way	\$100.65	\$2.50	\$103.15
Jim O'Brien	9/3/2024	1	6			Misc. Volunteer Activities	Discuss options and cost with Dove Way owners	\$33.55	\$3.00	\$36.55
Sal Girifalco	9/3/2024	1	10			Misc. Volunteer Activities	Discuss options and cost with Dove Way owners	\$33.55	\$5.00	\$38.55
Sal Girifalco	varies	1	0			Misc. Commun.-Phone Calls, Emails, Letters	communication with MEDEP to get Field Services group to Dove Way	\$33.55	\$0.00	\$33.55
Raymond	9/13/2024	6.2	0	\$86.54		Task 4- Residential Matching Grants	13 Wood Duck Way	\$208.01	\$0.00	\$294.55
Jim O'Brien	9/17/2024	0.5	0			Task 1- Project Administration	Update match	\$16.78	\$0.00	\$16.78
Sal Girifalco	9/18/2024	2	6			Site Visit: Assessment/Contractor/ check-out	Meet DEP Field Services for stream determination and discuss proposed stabilization of lower area on Dove Way	\$67.10	\$3.00	\$70.10
Jim O'Brien	9/18/2024	2	8			Site Visit: Assessment/Contractor/ check-out	Meet DEP Field Services for stream determination and discuss proposed stabilization of lower area on Dove Way	\$67.10	\$4.00	\$71.10

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Shane Poland	9/18/2024	2	10			Site Visit: Assessment/Contractor/ check-out	Meet DEP Field Services for stream determination and discuss proposed stabilization of lower area on Dove Way	\$67.10	\$5.00	\$72.10
Shratz	1/27/2025	15	0	\$205.72		Task 4- Residential Matching Grants	17 Wood Duck Way	\$503.25	\$0.00	\$708.97
Jim O'Brien	3/11/2025	1	0			Task 1- Project Administration	meeting with Eco Instincts on year 2 planning	\$33.55	\$0.00	\$33.55
Sal Girifalco	3/11/2025	1	0			Task 1- Project Administration	meeting with Eco Instincts on year 2 planning	\$33.55	\$0.00	\$33.55
Jim O'Brien	5/15/2025	2.5	6			Task 1- Project Administration	visited town site prior to meeting	\$83.88	\$3.00	\$86.88
Sal Girifalco	5/15/2025	2.5	6			Task 1- Project Administration	visited town site prior to meeting	\$83.88	\$3.00	\$86.88
Jim O'Brien	6/8/2025	1	10			Task 1- Project Administration	Meet with M. White about waterflow on property	\$33.55	\$5.00	\$38.55
Sal Girifalco	6/8/2025	1	0			Task 1- Project Administration	Meet with M. White about waterflow on property	\$33.55	\$0.00	\$33.55
Sal Girifalco	6/17/2025	2	9			Task 1- Project Administration	Review RMG sites	\$67.10	\$4.50	\$71.60
Jim O'Brien	6/17/2025	2	6			Task 1- Project Administration	Review RMG sites	\$67.10	\$3.00	\$70.10
Sal Girifalco	6/22/2025	2	8			Task 1- Project Administration	29 and 21 Eagle Way RMG sites - review and discuss with Property owners	\$67.10	\$4.00	\$71.10
Jim O'Brien	6/24/2025	1.5	6			Task 1- Project Administration	Met with Michele and Katie on Eagle Way sites	\$50.33	\$3.00	\$53.33
Sal Girifalco	6/24/2025	4	8			Task 1- Project Administration	Met with Michele and Katie on Eagle Way sites- 29 & 21 Eagle Way, 113 Thurston, Hall Ln	\$134.20	\$4.00	\$138.20
Lisa Applegate	6/24/2025	1.5	5			Task 1- Project Administration	Met with Michele and Katie on Eagle Way sites	\$50.33	\$2.50	\$52.83
Jim O'Brien	7/30/2025	0.5	4			Misc. Volunteer Activities	dropped off rubber razor at 29 Eagle Way site	\$17.28	\$2.00	\$19.28

Appendix A- Project #20240006
Lake Pennesseewassee Protection Project, Phase II

Name	Date	Hours Worked	Miles Driven	Cash Contributed	Equip/ Supplies Contributed	Activity or Item	Comments <i>(Briefly describe, as needed)</i>	Labor Contribution	Miles @ \$0.5/mi	Total Match
Sal Girifalco	8/31/2025	0.5	0			Task 1- Project Administration	review alternatives to Hall lane NPS site	\$16.78	\$0.00	\$16.78
Jim O'Brien	8/31/2025	0.5	0			Task 1- Project Administration	review alternatives to Hall lane NPS site	\$16.78	\$0.00	\$16.78
Jon Jacobson	8/13/2025	1	8			Task 1- Project Administration	Discuss site with property owner 59 Hall Lane	\$33.55	\$4.00	\$37.55
Jon Jacobson	8/15/2025	2.25	8			Task 3- BMP Installation at NPS Sites	spread ECM at 59 Hall Lane site _Krukonis	\$75.49	\$4.00	\$79.49
Jim O'Brien	7/19/2025	0.25	5			Misc. Volunteer Activities	drop off ECM fork at Applegate site	\$6.69	\$2.50	\$9.19
Jim O'Brien	7/9/2025	0.5	4			Task 1- Project Administration	checked work completed at Ullman site and picked up ECM fork	\$13.39	\$2.00	\$15.39
Sal Girifalco	7/9/2025	1	6			Task 1- Project Administration	started crew at Ullman site	\$26.77	\$3.00	\$29.77
Jim O'Brien	9/23/2025	1.5	0			Task 1- Project Administration	review remaining work and budget	\$40.16	\$0.00	\$40.16
Sal Girifalco	9/23/2025	1.5	0			Task 1- Project Administration	review remaining work and budget	\$40.16	\$0.00	\$40.16
Sal Girifalco	9/27/2025	2	6			Task 4- Residential Matching Grants	Visit possible RMG sites on Cove to Cove	\$53.54	\$3.00	\$56.54
Jim O'Brien	9/27/2025	2	8			Task 4- Residential Matching Grants	Visit possible RMG sites on Cove to Cove	\$53.54	\$4.00	\$57.54
Sal Girifalco	11/14/2025	1	8			Site Visit: Assessment/Contractor/ check-out	Final review of work at 21 Eagle Way	\$26.77	\$4.00	\$30.77
Jim O'Brien	11/14/2025	1	3			Site Visit: Assessment/Contractor/ check-out	Final review of work at 21 Eagle Way	\$26.77	\$1.50	\$28.27
Sal Girifalco	11/16/2025	0.5	0			Task 1- Project Administration	Review records and photos Eagle Way	\$13.39	\$0.00	\$13.39
Jim O'Brien	12/4/2025	1.25	0			Task 1- Project Administration	Wrap up meeting	\$33.46	\$0.00	\$33.46
Sal Girifalco	12/4/2025	1.25	0			Task 1- Project Administration	Wrap up meeting	\$33.46	\$0.00	\$33.46
Jim O'Brien	12/4/2025	0.15	0			Task 1- Project Administration	Enter match	\$4.02	\$0.00	\$4.02

APPENDIX B- Match Certification Form

Non-Federal Match Documentation / Certification
NPS Grants Program, Maine Department of Environmental Protection

GRANTEE INFORMATION:

Grantee Name: Oxford County Soil & Water Conservation District (OCSWCD)
Address: 17 Olson Rd, Suite 3
South Paris, ME 04281
Telephone: (207) 744-3119
Contact Person: Michele A. Windsor

PROJECT INFORMATION:

Project #: 20240006
Project Title: Lake Pennesseewassee Watershed Protection Project-Phase II

Match Amount Planned Under the Service Contract: \$67,830.00
Match Amount Claimed: \$88,101.67

CERTIFICATION STATEMENT:

I certify that the non-federal match summarized in the attached information was expended in the course of completing work described in the Service Contract for the Project referenced above. Supplemental match documentation is available for review in Grantee files.

Michele A. Windsor

12/31/2025

Signature of Grantee – Authorized Official

Date